



## Training Consultant

### Edmentum Overview:

Edmentum is committed to making it easier for educators to individualize learning for every student through simple technology, high-quality content, actionable data, and customer success. Founded in innovation, Edmentum's powerful learning solutions blend technology with individual teaching approaches. We are dedicated to being educators' most trusted partner in creating successful student outcomes everywhere learning occurs. Our commitment is built off the emphasis we place on our core values: passion, people, respect, collaboration, and performance.

### Position Overview:

The Training Consultant is responsible for working with multiple teams to drive performance through the effective design, development, implementation, and measurement of training programs and interventions. This position is located in our Bloomington, MN office.

### Responsibilities:

- Work with Sales, Services, Support, Marketing and Product Management in the creation and delivery of training to ensure all new and tenured personnel are fully trained on products, service offerings, and product positioning
- Provide new hire and advanced training for all Sales and Service employees
- Ensure all training materials are up to date, easy to locate, and properly organized. Also make sure that the training strategies align with organizational learning objectives
- Manage multiple projects and training initiatives at one time
- Design and facilitate live customer-facing webinars covering a variety of topics
- Design and develop interactive and engaging on-demand customer-facing webinars and workshops
- Collaborate with Marketing to design and develop market, product and solutions training materials
- Understand the education industry, current trends, practices and uses of technology in the classroom
- Maintain knowledge necessary for training both legacy products and newly developed products
- Conduct needs assessments and confer with managers to identify skills gaps and develop appropriate training programs and interventions to meet the needs of the organization
- Ability to deliver training both synchronously (onsite and virtual) and asynchronous
- Ability to build engaging asynchronous training utilizing a variety of tools
- Up to 10% travel

- Assume other duties as assigned

**Qualifications:**

- Bachelor's degree in business, marketing, human resource development, or related field
- 3 years in a training role, including experience developing quality, scalable training programs
- Experience building asynchronous and synchronous product training required
- Prior experience in a Sales or Service role highly desired
- Knowledge of the education industry highly desired
- Possess excellent and written communication skills
- Proven track record of successful project management and stand up delivery skills
- Possess the ability to deal diplomatically with a wide variety of internal constituents from line to executive level clients and staff
- Ability to manage time and work independently
- Ability to create presentations and handouts using Microsoft Office products
- Experience with design tools such as Adobe Creative Suite, Camtasia, or other similar tools a plus

Edmentum is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, national origin, disability status, protected veteran status, or any other characteristic protected by law.

**Apply through our website:**

[https://rew31.ultipro.com/PLA1009/JobBoard/JobDetails.aspx?\\_ID=\\*EECAD165B38CCD0D](https://rew31.ultipro.com/PLA1009/JobBoard/JobDetails.aspx?_ID=*EECAD165B38CCD0D)